



ERWIN & KATHERINE GEIS
— CHARITABLE FOUNDATION —

GRANT APPLICATION

Date:	
Legal Name of Organization:	
Federal Tax Exempt ID:	
Address:	
Website:	
Executive Director:	
Point of Contact (if different):	
Phone:	
Email:	

PROJECT NAME:	
DATES OF PROJECT:	
AMOUNT REQUESTED:	

The Erwin & Katherine Geis Charitable Foundation was created by the company's employees as a Christmas gift to the company's founders in 2001. The private Foundation supports the following:

- Educational opportunities for those who otherwise could not obtain valuable education due to family financial situations, but based on their own merit, deserve it.
- Philanthropic efforts and personal causes of our Geis team members.
- Promoting our industry (construction, architecture, engineering, property management, development) through both personal action and monetary donations.
- Any outside non-profit organization having met eligibility requirements may request grants from \$250.00 to \$10,000.00.
- Grant awards of \$5,000 or more will be required to submit a grant reporting form upon project completion or end of year.

Executive Summary:

Purpose of Grant / Who Grant Will Serve: Description should include: a clear explanation of the project and its goals, action plans, target populations, if this is a new or continuing program, proposed project timetable, other partners in the project, and qualifications of staff to enact.

Evaluations / Outcomes / Reporting: Provide narrative discussing specific objectives, short-term and long-term results, and terms of measurement to ensure success.

Budget Justification: Provide project budget, which should also include fees for staff costs, consultants, materials, overhead, marketing, etc. Also include any additional support this project will receive from other foundations / governmental agencies. Requests that show how the requested funds will be leveraged against additional funding will be favorably looked upon by the Geis Foundation. In the event the Geis Foundation is unable to fund the entire request, please indicate priority items for funding.

Organization Background / Mission: Include a brief summary of your agency's history, mission, goals, current programs and accomplishments. An organizational chart may be included for clarity.

Attachments:

- a. List of Board of Directors, including affiliations.
- b. Financial Statements: Include data for current annual operating budget, including expenses and revenue, along with a most recent annual financial statement.

Signature, Executive Director:	
Printed Name:	
Title:	

Signature, Point of Contact:	
Printed Name:	
Title:	

Submission Instructions:

Please email this application and required attachments as a single, merged PDF file to Brittany Schultz at the Cleveland Foundation, bschultz@clevefdn.org. Email method is preferred. If hard copy must be submitted, please send to Brittany Schultz attention at: The Cleveland Foundation, 1422 Euclid Avenue, Suite 1300, Cleveland, OH 44115. Any questions can also be referred to the email address above, or by phone at 216-685-2004.